

## Intern Architect II

**Supervisor:** Project Manager

**Salary Grade:** Intern Architect 2

**FLSA Status:** Non-Exempt

### Summary

Yost Grube Hall Architecture is a growing design firm seeking energetic, self-motivated, creative people looking to work in an open, team-based environment. The **Intern Architect II** is expected to have a basic understanding of design and planning principles. In this position the supervisor generally screens assignments for unusual or difficult problems and selects techniques/procedures for non-routine work. This person will receive close supervision on new aspects of assignments and performs specific/limited portions of assignments suited to more experienced architects using prescribed methods.

### Essential Functions:

- Perform routine architectural assignments under direct supervision and works from the design of others.
- Perform design computations.
- Make quantity takeoffs and assist with preparation of estimates.
- Prepare architectural plans and renderings with limited supervision.
- Consult manufacturers, evaluate materials.
- Assist with compiling data.

### Supervisory Responsibilities:

- None

### Qualifications:

- A graduate of an accredited Bachelor of Architecture degree program.
- 1-2 years of experience in an architectural firm.
- LEED AP beneficial.
- Revit, Microsoft Office, InDesign, Illustrator, Photoshop and SketchUp experience preferred.
- Practical experience in development and detailing of higher education facilities and Occupancy Groups A, B, E and M.
- Practical understanding of building systems in Type I, Type II and Type III construction.
- Bilingual beneficial.
- Excellent organizational, time management and interpersonal skills are required.
- Must have excellent writing and communication skills.

### Physical Demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the requirements and responsibilities of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the requirements of this job. While performing duties of this job the employee is regularly required to sit, use hands and fingers, stand, walk, and reach. The employee must occasionally lift or move up to 10 pounds. The employee will be subject to moderate noise such as experienced in a business office with computers, printers and light traffic.

### Note:

Nothing in this job description restricts YGH's right to assign or reassign duties and responsibilities to this job at any time. This job description reflects YGH's assignment of essential functions; it does not prescribe or restrict the tasks that may be assigned.

Compensation will be commensurate with experience. Employment will be contingent on successful completion of a comprehensive background screening and E-Verify. Yost Grube Hall Architecture is an equal opportunity employer and does not discriminate against any employee or applicant on the basis of race, sex, color, disability, national origin, religion, creed, age, marital status, change in marital status, sexual preference, citizenship or authorized alien status, veteran or disabled veteran status or Vietnam veteran status or any other classifications protected by law.

**Job will be closed on: Friday, March 31, 2017 at 5:00pm**

**Applicants must specify Intern Architect II in the subject line of their submission**

Please submit a cover letter, resume and 5 pages maximum of work samples to:

Leslie Maynard | [careers@ygh.com](mailto:careers@ygh.com)

To apply online, please visit our website at [www.ygh.com](http://www.ygh.com)