

Project Architect IV

Supervisor: Project Manager

Salary Grade: Architect 4

FLSA Status: Exempt

Summary

Yost Grube Hall Architecture is a growing design firm seeking energetic, self-motivated, creative people looking to work in an open, team-based environment. The **Architect IV** will independently evaluate, select, and apply standard architectural techniques, procedures, and criteria using judgement for minor adaptations and modifications.

Essential Functions:

- Perform architectural assignments with minimal supervision to develop project solutions through planning, schematic design, design development and construction documents.
- Seek assistance on unusual problems with assignments reviewed for sound application of professional judgement.
- Collaborate effectively within a project team and with consultants.
- Recommend and select procedures.
- May be assisted by architects and technicians.
- May be responsible for phases of individual revenue-producing projects.
- Work on specific assignment objectives, complex features and possible solutions through instruction from team leader.

Supervisory Responsibilities:

- None

Qualifications:

- A graduate of an accredited Master or Bachelor of Architecture degree program.
- 4-8 years of experience in an architectural firm.
- Up to 2 years as a licensed architect.
- LEED AP beneficial.
- AutoCAD and Microsoft Office required.
- Revit, Microsoft Office, InDesign, Illustrator, Photoshop and SketchUp experience preferred.
- Technical experience in development and detailing of higher education facilities and Occupancy Groups A, B, E and M.
- Technical understanding of building systems in Type I, Type II and Type III construction.
- Bilingual highly desired.
- Excellent organizational, time management and interpersonal skills are required.
- Must have excellent writing and communication skills.

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the requirements and responsibilities of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the requirements of this job. While performing duties of this job the employee is regularly required to sit, use hands and fingers, stand, walk, and reach. The employee must occasionally lift or move up to 10 pounds. The employee will be subject to moderate noise such as experienced in a business office with computers, printers and light traffic.

Note:

Nothing in this job description restricts YGH's right to assign or reassign duties and responsibilities to this job at any time. This job description reflects YGH's assignment of essential functions; it does not prescribe or restrict the tasks that may be assigned.

Compensation will be commensurate with experience. Employment will be contingent on successful completion of a comprehensive background screening and E-Verify. Yost Grube Hall Architecture is an equal opportunity employer and does not discriminate against any employee or applicant on the basis of race, sex, color, disability, national origin, religion, creed, age, marital status, change in marital status, sexual preference, citizenship or authorized alien status, veteran or disabled veteran status or Vietnam veteran status or any other classifications protected by law.

Job will be closed on: Friday, March 31, 2017 at 5:00pm

Applicants must specify Project Architect IV in the subject line of their submission

Please submit a cover letter, resume and 5 pages maximum of work samples to:

Leslie Maynard | careers@ygh.com